

Approved For Release 2000/04/18 : CIA-RDP81S00991R000100480001-0

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Biographic Register
THRU : Chief, Soviet Branch

FROM : Chief, USSR Section

DATE: 8 March 1965

SUBJECT: Extra-ordinary USSR Section Activities and Requirements.

1. REPORTS AND PUBLICATIONS

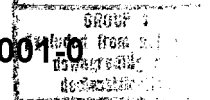
- a. Quarterly Supplements to BH 2 (approx. 25 reports per quarter).
- b. Periodic Supplements to BR 63-6-Leading Officials of USSR Ministry of Foreign Affairs (approx. 6 reports per quarter).
- c. Directory of Soviet Officials (Vols. I and II) are scheduled to be updated periodically by section, as warranted by significant changes in personnel in the USSR, eg., Central Committee elections.
- d. Appearances of Soviet Leaders- a weekly print-out, with attached graph, and a monthly publication, with graph, group appearances, and comments. (A consumer survey was just completed relative to use and practicality of this project, with a positive response). The basic coding for this project is accomplished by an Intelligence Assistant, under the guidance of an analyst.
- e. Foreign Travel of Soviet Scientists and Technologists (1962-64). This publication, hopefully the last in the series, is being finished at the present time. USSR Travel control which in the past required the full time services of one analyst, plus limited clerical support, is now being handled by the Support Branch and individual analysts in the USSR Section.
- f. Directory of Soviet Scientific and Technical Organizations. Again what is hopefully the last publication in this series was sent out two months ago. The USSR Organizational files are still maintained, but what formerly required the services of one full-time professional, plus clerical assistance, is now being handled by a non-professional, under the direction and guidance of an analyst on a part-time basis as a collateral duty.
- g. Chiefs of State- monthly support-coordinated by one analyst.

2. SPECIAL CODING

- a. S and T travel coding will be handled as mentioned in 1. e. above.
- b. Coding of new institutes and institute changes will continue. Not for any publication, but for periodic print-outs for limited dissemination and as analyst aids, and as guidance for the code room.
- c. A annual coding of members of editorial boards of Soviet scientific journals is accomplished for a print-out for limited consumers (NSA, OSI, LY) and analysts aids.

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3. CONTINUING REQUIREMENTS

- a. Biographic sketches on all (any category) personnel assigned to the Soviet Embassy in Washington, (for State).
- b. Biographic sketches on all members of the CPSU Central Committee issued at the time of a Party Congress (this is the year).
- c. Biographic information on all Soviets identified in space medicine and radiobiology (for OSI).
- d. Biographic sketches on Soviet scientists coming to the US (for OO and ORR).

4. SPECIAL

- a. Several ~~All~~-source reports utilizing the material in the Special Register are scheduled as supplements to BH-2.

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FUTURE PUBLICATIONS, REPORTS AND SERVICES OF THE EASTERN EUROPE SECTION

I PUBLICATIONS

A. Handbooks

Polish HB (BH 1.1) -- approximately 50 reports; scheduled for completion in April 1965.

Yugoslav HB (BH 1.1) -- approximately 50 reports; scheduled for completion about August 1965.

Quarterly supplements to published components of BH 1 (Albania, Bulgaria, Hungary and Rumania) and BH 1.1 (Czechoslovakia), consisting of about 6 reports per country per quarter.

B. Directories

Directory of Polish Officials -- scheduled for completion about August 1965.

^(et al.)
Directories of Bulgarian, Czechoslovak, Hungarian and Rumanian Officials -- scheduled for continued periodic updating and revision as justified by significant changes in leading positions.

C. One-time publications

In response to specific requests, publications which are given general dissemination, such as those done in the past on the Eastern European Academies of Sciences and the EE scientists with BW potential.

II OTHER REPORTS

A. Items issued on a routine, continuing basis

Intelligence Briefs or individual biographic reports on one or more individuals involved in significant new appointments or re-assignments of major government, party, scientific or cultural personalities.

Airgrams containing biographic sketches on EE diplomats assigned as chiefs of mission in foreign diplomatic posts -- sent to the post of immediate concern and any other posts of peripheral interest.

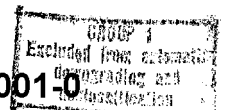
Biographic reports on high ranking EE diplomatic personnel assigned to their respective embassies in Washington, D. C., or to their permanent missions at the UN, New York.

B. Items issued in response to specific requests

Biographic sketches and reports, both classified and unclassified, specifically tailored to meet the needs of OO/C and AEC briefing requirements.

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Biographic sketches and reports, both classified and unclassified,
for the use of US cabinet members traveling to EE countries or
meeting with EE representatives in the US.

III OTHER SERVICES

- A. Frequent searching of biographic files and copying of documents in response to State Department requests for visa checks.

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